

USE OF FACILITIES FEE GUIDELINES

The fees to be charged shall be in accordance with School Board Policy 7510 - Use of School Facilities.

<u>Room Fees:</u>	Rate Per Day
Regular Classroom (small)	\$20.00
Media Center/Library (medium)	\$30.00
Multi-Purpose (medium - large)	\$45.00
Cafeteria	\$110.00
Gymnasium	\$200.00
Sports Field	
	Day use without light \$250.00
	Night use with lights \$550.00
Outdoor Courts	\$40.00
Security Deposit	\$250.00
If Supervisor is needed for facility (may be required by principal or site administrator).	\$35.00/per hour

Custodial Fees: \$40.00/per hour
Custodial fees shall be rendered at no charge if the use of the facility occurs during hours normally covered by school custodians and if the event or activity does not create any additional need for custodial services. Principal or site administrators will determine the hours required. If a current employee works additional duty for Use of Facility which the custodial is outside of their regular work, the principal or site administrator will need to complete a Personnel Action Form for the employee to be paid additional duty at their regular rate of pay.

Utility Fees: \$25.00/per hour
Utility fees shall be charged when the use of facility occurs outside normal school operating hours or if the room fee does not already include utilities.

Kitchen Fees: \$25.00/per hour
School kitchens must be operated by the regular cafeteria manager or designee.

Theater Use:

Theater Operating Fee	\$150.00/per hour
or	\$500.00/flat rate
Each Performance, Including all rehearsals	
or	
Each Non-Performance use	\$300.00/flat rate

Individual Technical Crew Member (including rehearsal time Minimum Wage/per hour

Supervisor of Technical Crew \$30.00/per hour

SEPARATE FEES WILL BE CHARGED FOR ANY SPECIAL OR UNUSUAL REQUESTS
i.e.: Maintenance charge for restriping football field is \$350.00. Custodial fees may apply when advertising on marquees. Charge for deputies (contact Safety & Security).

The security deposit will be applied against any outstanding obligations. Any security deposit amount remaining will be returned after the individual facility has signed off on the Use of Facility Deposit Request Forms.