BYOD School Procedures

The Hernando County School District is committed to moving students and staff forward in a 21st century learning environment. As part of this plan, The Hernando County School District will allow students and staff to bring their own devices (BYOD) during any teaching and learning day. With classroom teacher discretion, students may use their own devices in the classroom. Participants should use personal devices during the instructional day to support their educational activities and maintain academic integrity in all their work at all times.

Students must adhere to the following.

1. **The School**
   a. Students will connect to the school BYOD network called "[School Name]-BYOD" only.
   b. The School will not repair, support, charge, or be held responsible for any lost or stolen devices. The student is encouraged to keep a record of their own device serial numbers and download an app to track device location.
   c. Students are to follow the acceptable use policies currently in place for network and internet access at the school.
   d. BYOD is a privilege offered at the school that can be taken away at any time due to abuse and/or discipline issues at the school.
   e. Cellular or other devices must be in silent mode while on school campuses unless directed and supervised by a teacher as part of the learning environment.
   f. Devices may not be used to record, transmit or post photographic images or video of a person, or persons on campus during school activities and/or hours unless under the supervision of a teacher or administrator. Students that violate this procedure may face disciplinary action.

g. The school district has the right to collect and examine any device that is suspected of causing problems or was the source of an attack or virus infection.

h. Printing from personal devices will not be possible at school.

i. Personal technology is charged prior to bringing it to school and runs off its own battery while at school. No plugging devices into school AC power receptacles.

j. Users will be responsible for procuring and installing all software or applications on their respective devices.

2. **The Classroom**

a. Devices may only be used specifically for instructional purposes under the guidance of a teacher.

b. Devices may only be brought and used in classrooms that the teachers state to be BYOD classrooms and will be used at the sole discretion of each teacher on campus.

c. Devices are turned face down on the desk during teacher designated "No Technology" class time and turned face up only when teacher designates class time as "Technology Permitted" times.

d. Devices may only be used to access files on computer or internet sites which are relevant to the classroom curriculum. Games are not permitted unless they are part of the teacher's assignment.

e. Devices may not be used to cheat on assignments or tests, or for non-instructional purposes (such as making personal phone calls and text/instant messaging).

f. Additional Classroom-Specific Procedures will be specified by each teacher, including permitted technology, times and uses, restricted times and uses, and other considerations.

Parent and Student Agreement
For Participation in the B.Y.O.D. Initiative

Any parent permitting their child to use a personally owned technology device in accordance with this agreement, must read, sign, and return this agreement to their school. **Each student must be scheduled for and complete a required BYOD Orientation workshop prior to bringing their equipment to class.**

1. The student is **responsible** for keeping his or her device in their possession or properly securing it, at all times. District personnel are not responsible for the security or condition of the student's personal devices.
2. The student is responsible for the proper care of personal technology devices, including all maintenance and repair, replacement or modifications, and software updates necessary to effectively use the device. Guidance from IT Staff will be given to ensure network connectivity, but all hands-on maintenance must be provided by the owner.
3. The district reserves the right to confiscate and /or inspect personal technology devices if there is reason to believe that it was used to violate our policies, administrative procedures, school rules, or for general misconduct.
4. Violations may result in the loss of privilege to use personal technology in school, and/or disciplinary and legal action, as appropriate.
5. The student must comply with the teachers' request to refrain from using a device, verify/display the authentication login screen, or to power down (turn off) the device.
6. The student may not use any device to record, transmit or post photos or video of a person without their knowledge and consent. Images, video, and audio files recorded at school may **not** be transmitted or posted at any time, without the expressed permission of a district faculty member.
7. The student should only use personal technology devices with consent and under the direct supervision of district faculty member.
8. All users are required to utilize the District's secured wireless network to access the Internet.

   Note: The use of private 3G & 4G wireless connections is not allowed!

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Print Student's Name _____   **Grade:** _____

I understand and agree to abide by the BYOD agreement and applicable policy and guidelines. I further understand that violations may result in the loss of my network and/or device privileges, and possibly other disciplinary or legal actions.

_____   _____

Student's Signature   **Date**

As a parent I understand that my child will be responsible for abiding by the above policy and guidelines. I have read and discussed this with her/him and they understand the responsibility they have while using their personal devices. In the event that he/she violates this agreement the district may confiscate and inspect the device, and appropriately discipline my child.

_____   _____

Parent's Signature   **Date**