



**The School District of Hernando County, Florida**

Facilities & Construction Department

8016 Mobley Road Brooksville, FL 34601

Phone: (352) 797- 7050

Fax: (352) 797-7150

## NOTICE TO PROCEED

**DATE OF NOTICE:** \_\_\_\_\_

**PROJECT NAME:** \_\_\_\_\_

**SCHOOL / SITE:** \_\_\_\_\_

**PROJECT NO.:** \_\_\_\_\_

**CONTRACTOR:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

TO THE CONTRACTOR NAMED HEREIN: *The Agreement for the project described above has been fully executed. You are hereby authorized and directed to proceed with the Work.*

*Within ten (10) days from the date of this Notice, please submit, as applicable, the Performance Bond, Labor and Material Payment Bond, Builder's Risk Insurance Policy (or Certificate for same) and Certificate(s) of Insurance. Issuance of this Notice shall not relieve you of your responsibility to ensure that all bond and insurance requirements of the Contract Documents are met prior to starting the Work.*

*A Building Permit is required prior to starting the Work. As of the date of this Notice, Construction Documents:*

- HAVE been submitted to the District's Fire Official and third party Building Official for permit review. We are forwarding a copy of the completed Building Permit Application to you for signature. The Building Permit will be issued after the signed Building Permit Application has been received and all review comments have been satisfied.
- HAVE NOT been submitted to the District's Fire Official and third party Building Official for permit review. You are hereby requested to submit a Building Permit Application to the District's Permit Technician.

**BY:** \_\_\_\_\_

Signature

Printed Name

\_\_\_\_\_  
Title

When completely executed, this form is to be sent to the Contractor by the Designated Representative via email or delivered by any other means to which the parties agree.

*It is the policy of the Hernando County School District not to illegally discriminate or allow its employees to illegally discriminate on the basis of race, color, religion, national origin, age, sex, marital status, disability or GINA in its educational programs or employment practices.*