

SALES TAX ACCOUNTABILITY COMMITTEE MEETING

September 18, 2019

I. Call to Order

Meeting called to order by Gregg Laskoski at 5:00 pm in the conference room of District Safety & Security Building.

Present were:

Sean Arnold (Support Operations), Gregg Laskoski, James Lipsey (Facilities), Jimmy Lodato (Guest), John Martin (Facilities), Joyce McIntyre (Finance), Brian Ragan (Facilities), James Scavetta, Kendra Sittig (Budget), and Lori Sowers.

Absent:

Elizabeth Gannon, Chance Phillips, Robert Widmar

II. Review & Approval of Meeting Minutes from May 8, 2019

Minutes were reviewed, and James made a motion to accept. Gregg passed the gavel to Lori, and Gregg 2nd. Motion passed.

III. Recurring business

- a) **Bob Widmar** – Prior to the meeting, Bob reported to Gregg that the DOR report agrees with Kendra's numbers.
- b) **Kendra Sittig** – This was the first fiscal year close out with Skyward. It didn't go as smoothly as they hoped, but they are learning. Kendra presented the Quarterly Financial Information through June 30, 2019. Prior to fiscal year 2019, we had collected \$26,786 million. The total sales tax received for fiscal year ended June 30, 2019 was \$11,195 million and \$88,725 thousand. That brings the total revenues to \$38,071,394.78. Gregg asked for confirmation that this is starting January 1, 2016, Kendra said yes. Kendra pointed out that since the year end close out took so long this time, the sales tax that was collected for June were actual numbers this year, rather than estimates as done in the past. The total expenditures for closed purchase orders were \$30,589 million. The total open purchase orders through June 30 were \$1,341 million, of which \$885,811 have been paid. That brings the total expenditures paid to \$31,475,110.04, leaving a cash on hand of \$6,596,285. Lori had asked for some purchase orders and Kendra found an easy way in Skyward to save pdf copies of them. She will now have all purchase orders in a folder that will be sent along with the quarterly reports. The purchase orders do show more detail than the spreadsheets.
- c) **James Lipsey/Brian Ragan** – Jim introduced Brian Ragan as the new Director of Facilities. Brian conducted the presentation. He passed out a current list of projects in progress. Nature Coast has \$34,000 in repairs to be done. The facilities building has a HVAC problem and right now, \$200,000 in budgeted until the consultant comes in to assess everything. Chocachatti has \$600,000 budgeted for various repairs to construction and roof deterioration. It could turn into a total project cost of about \$1.2 million spread over 2 years. Theater lighting at Springstead and Hernando High needs to be done and that will be

over 2 fiscal years. The same contractor can do them. Pine Grove HVAC will also be done over 2 fiscal years. It will be about the same design that was done at JD Floyd. West Hernando has \$160,000 to be done in LED lighting. Central High needs \$207,000 in exterior lighting. Transportation requires \$200,000 for 2 generators. The Endeavor building needs a roof replacement, it's in pretty bad shape and almost ready to go out to bid. The Westside canopy & lighting is out to bid. It will likely be done during the summer to keep the pricing down. Fox Chapel's roof is near completion state, the final walk is being done shortly. Pine Grove's chilled water is ready for a final walk. The water system at Pine Grove was previously leaking around 10,000 gallons of water a month. The contractor has been monitoring it since the repair and there has been no water loss. Hernando High's HVAC is very near completion. The emergency lighting at Westside should be near completion. The lights for Springstead's field are on order and should be installed between sport seasons. The fire alarm at Hernando High is near completion.

Lori interjected one of her concerns at this point. The original resolution listed county-wide fire alarm and intercom upgrades of \$180,000. Just the Hernando High project is around \$400,000. The question is: Is this project due to the new state law about security or did they grossly underestimate the cost of fire alarm and intercom upgrades? Sean answered that since things haven't been repaired, they end up having to replace an entire system rather than individual parts. It's a life safety issue. He stated this system has to be in place regardless of the new hardening law. Lori just clarified with Sean that it was underestimated due to the scope of work. James brought up his concern about \$280,000 in athletic field light replacement. He feels there is better use for the money since it's not related to academics. Sean and Lori mentioned athletic lighting was part of the resolution list. Lori agreed if it had not been on the original list, she would have questioned it, too. Sean explained there are other issues at the Springstead fields that will be repaired. James asked if the games bring in any revenue. Yes, they bring revenue to the schools that get invested back into the athletic department, but it's not enough for repairs. Joyce added that schools do not generate enough revenue to pay for upkeep. James would like to see what revenue is generated at the schools. *(NOTE: Joyce provided James with those figures about a week after the meeting).* Gregg added that the athletic fields are also used for graduations and other events. It is a public safety issue. Joyce added that it is specifically stated that it is the school board's responsibility to maintain the athletic facilities, not the internal accounts. Brian started back on the list. West Hernando's windows egress replacement (some wouldn't close, and some wouldn't open) is in the close-out phase. Other projects are in warranty phase, West Hernando gym floor and bleacher replacement, Pine Grove roof replacement at \$1.25 million, Hernando High roof bldg. 24 for \$292,000, Facilities Bldg insulation was causing some hazardous air conditions and was \$55,000. There were gym floor repairs at multiple sites. JD Floyd's HVAC replacement is in warranty phase and Brian is really impressed with the quality of the work that was done.

Lori asked about how often the gym floors have to be resurfaced. Sean said every 1 to 2 years. She asked to confirm if that's why Springstead's is being done although it was just done 2 years ago. Sean said yes, they are trying to use products that last 2 years. If they do not maintain the floors, they will end up having to replace them, rather than resurfacing. Gregg asked if other types of floors can be used. Sean said they tried to use rubberized floors at West Hernando and Springstead and they broke down fast and had to be replaced with wood floors.

d) Lori Sowers

Lori presented the resolution spreadsheet. She was able to match each project to the resolution. Her only question was the change in PO 2041900053 for West Hernando windows. On the prior quarter's report, the PO was listed for \$34,110 and now it is \$81,898. Brian said it was going to be a phased project initially, then at the end of the year, they decided to complete the whole project. Lori asked if it went back to the school board for approval. Sean said it since it was under \$200,000 it did not have to go back to the board. Joyce said any POs that must go before the school board if they change are flagged in the system and are not approved if the proper procedures aren't followed.

IV. Old business

The further discussion of bonding and continuing need of revenue will be tabled. This topic was to be presented by Bob and he couldn't come to the meeting.

V. New business

a) Election of Chair, Vice Chair, and Secretary

Gregg announced he received an email from Elizabeth Gannon, and she can no longer commit to being on this committee. This is also the 3rd meeting Chance Phillips has missed, this time he did not reach out before the meeting to excuse himself. At this point, he can no longer be on the committee. Gregg will notify John Stratton that we have 2 more vacancies.

b) Press releases

This has been getting handled. Hernando Today did a nice informational page. Rich Linkel is donating his Oak Hill radio time to the initiative.

VI. Open Discussion

None

VII. Public Comment

Jimmy said the district is looking at a 1 mil increase on the next election. They are also looking to get the impact fees increased. MPO also has some money available to help with traffic issues at the schools that the district will be looking into.

VIII. Adjournment

Our committee's next meeting will be Wednesday, December 4, 2019 at 5:00 pm

James made motion to adjourn and Lori 2nd.

Meeting adjourned at 5:45 pm.

Respectfully submitted,

Lori A Sowers