

**Hernando County School Board  
Florida**

FLSA: Non-Exempt, Union

<b>FOOD AND NUTRITION ASSISTANT I</b>
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**Required Qualifications:**

- High school diploma or General Education Diploma (GED)
- One (1) year of experience in Hernando County Food and Nutrition Services Department (*with satisfactory evaluations during that year and no disciplinary action pending*)
- Current membership in Hernando County School Nutrition Association and Florida School Nutrition Association
- Food service sanitation and safety training
- Meet proficiencies demonstrating knowledge of Point of Sale System (Proficiency Worksheet signed and dated)
- Must be able to lift as required by this position
- Customer service oriented
- Have the ability to produce satisfactory meals in accordance with pre-planned menus
- Have the ability to work in harmony with students, teachers and co-workers
- Must exhibit quickness of motion
- Ability to work at an appropriate pace and in a sustained manner
- Ability to relate to students
- Must possess a valid Florida driver's license

**Performance Responsibilities:**

- Prepare food according to standardized recipes, manufacturer instruction and production records
- Serve customers in a friendly and helpful manner as school related activities require
- Observe all safety/HACCP requirements and policies
- Perform cleaning related kitchen duties as required; which may include such as care for and clean equipment, kitchen facilities, bathrooms, storerooms, laundry rooms, vans, dock area, freezers and coolers
- Attend training as required
- Perform other duties as assigned by the assigned Food and Nutrition Services manager and/or designee

**Reports to:**

Reports directly to the assigned Food and Nutrition Services manager and/or designee

**Evaluation:**

Annual evaluation done by the assigned Food and Nutrition Services manager and/or administrative designee

**Terms of Employment:**

10-month employment

**Salary:**

Salary based upon approved salary schedule - Noninstructional Level D

**Job Code:**

76023

Board Approved: 06/19/01

Revised: 07/25/06, 01/20/09, 05/17/11, 09/06/11, 06/28/22, 10/10/23, 11/14/23