

**Hernando County School Board
Florida**

FLSA: Non-Exempt, Union

JOB COACH

Required Qualifications:

- High school diploma or General Education Diploma (GED)
- Ability to relate to and work with disabled students
- Experience working with handicapped individuals

Performance Responsibilities:

- Develop a thorough knowledge of jobs in which students will be placed
- Obtain information regarding students' employability skills by meeting with students and teachers prior to job placement
- Establish appropriate student performance requirements by meeting with permanent employees at the job site prior to student placement
- Maintain contact with permanent employees at the job site after student placement to confer regarding student performance
- Provide intensive training, if needed, for individual students until job skills are learned in order for fading and follow-along phases to be implemented
- Implement behavioral management procedures as prescribed by the Exceptional Student Education (ESE) Employment Specialist, ESE Behavior Analyst or professional staff members
- Implement local policies and procedures in order to uphold school regulations
- Work with ESE teachers at assigned school sites while organizing community-based work experience
- Collect and record performance data for each participant
- Monitor students on bus to and from work sites
- Monitor student attendance and punctuality
- Assist the ESE Employment Specialist with clerical duties
- Continue professional growth by attending educational meetings and workshops, reading related literature and exchanging ideas with other staff members
- Sustain focus and attention to detail
- Perform other duties as assigned by the Director of Exceptional Student Education, principal and/or designee

Physical Demands:

Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force regularly or as needed to move objects

Reports to:

Reports directly to the Director of Exceptional Student Education, principal and/or designee

Evaluation:

Annual evaluation done by the Director of Exceptional Student Education and/or administrative designee

Terms of Employment:

10-month employment

Salary:

Salary based upon approved salary schedule - Noninstructional Level E

Job Code:

52022

Board Approved: 08/18/98

Revised: 12/13/05, 01/20/09, 05/17/11, 06/10/14, 06/25/19, 11/14/23