

**Hernando County School Board  
Florida**

FLSA: Exempt, Non-Union

<b>LEAD PRINCIPAL</b>
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(Supplemental position for current principals)

**Required Qualifications:**

- Minimum of three (3) years of experience in a principal position in Hernando County
- Demonstrated ability to work cooperatively and effectively with other professional staff members
- Demonstrated leadership skills among peers and colleagues

**Performance Responsibilities:**

- Facilitate training for the development of assistant principals and other future leaders
- Conduct training sessions to assist and instruct assistant principals on administrative functions
- Facilitate all principals' meetings including scheduling, preparing agenda and reviewing and revising minutes
- Provide and discuss current educational research and literature with principals
- Represent principals on district committees
- Attend Lead Principal meetings with the Superintendent of Schools to discuss issues and areas of concern
- Serve as a mentor to principals (especially new principals)

**Terms of Employment:**

- Position is a term of one (1) year, which can be extended for additional terms at the discretion of the Superintendent of Schools
- The Superintendent of Schools may terminate or reassign supplement at any time

**Salary:**

Payment is a \$1,250.00 prorated annual supplement

Board Approved: 12/18/01  
Revised: 01/20/09, 05/30/23