

**Hernando County School Board
Florida**

FLSA: Non-Exempt, Union

VEHICLE TECHNICIAN ASSISTANT

Required Qualifications:

- High School Diploma or General Education Diploma (GED)
- Ability to understand and follow oral and written orders
- Demonstrate a record of safe driving
- Must have one (1) year of experience in automotive maintenance or automotive vocational school
- Must Possess a valid Class A or B Commercial Driver's License with Passenger and School Bus endorsements/or obtain within sixty (60) business days for employment.
- Medical Examination Report for Commercial Driver Fitness Determination

Performance Responsibilities:

- Repair seat backs, bottoms and foam for damage and defects
- Bus tire mounting on rims, deflating returns identifying damage areas
- Clean school bus interiors
- Clean air conditioner filters
- Maintain clean tools and shop area
- Assist Parts Clerk as needed
- Assist Video Clerk as needed
- Desire to learn additional tasks through supervised performance of task
- Assist Vehicle Technicians as needed with repairs
- Perform other duties as assigned by the Shop Foreman and/or designee

Responsibilities and tasks outlined in this document are not exhaustive and may change as determined by the needs of the District

Physical Demands:

Exerting up to 100 pounds of force occasionally and/or up to 50 pounds of force frequently and/or up to 20 pounds of force regularly or as needed to move objects

Reports to:

Reports directly to the Shop Foreman and/or designee

Evaluation:

Annual evaluation and Mid-Year Progress Report done by the Shop Foreman and/or designee

Terms of Employment:

12-month employment

Salary:

Salary based upon approved salary schedule – Non-instructional Level D

Job Code:

78025

Board Approved: 10/25/22

Revised: 03/28/23, 11/14/23