

PURCHASING AGENDA ITEM

Hernando County School District

APPROVED

AGENDA #: 23-1299

School Board Approval Meeting:

March 28, 2023

Bid No. 21-966-46 RN

Bid Title: Student Planners

Recommend approval of this agenda item under the specific category below:

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> Lowest Bid(s) | <input type="checkbox"/> Request for Proposal(s) | <input type="checkbox"/> Low Bid(s) Meeting Specification | <input type="checkbox"/> Rejection/Cancellation |
| <input type="checkbox"/> Revised Award | <input checked="" type="checkbox"/> Renewal of Contract | <input type="checkbox"/> Sole Source | <input type="checkbox"/> Re-Award (Partial/Whole) |
| <input type="checkbox"/> Bid Termination | <input type="checkbox"/> Revisions/Amendments to Bid | <input type="checkbox"/> Bid Extension | <input type="checkbox"/> Emergency |
| <input type="checkbox"/> Piggyback Cooperative | | | |

Bid Contract Period:

05/25/2023 through 05/24/2024

N/A – One Time Purchase

Contract Type:

Estimated
Dollar Amount

Firm, Fixed
Dollar Amount

Firm, Fixed
Unit Prices

Firm, Fixed Unit Prices,
Hourly Rates, Fees and/or
Percentages

Renewal Options:

No. of Terms
Remaining
1

Length of
Each Term (month)

Length of
Each Term (year)
1

None

Rationale/Reason:

Bidders Electronically
Downloaded From Public
Purchase Website: n/a

Bids Received:

No Bids:

Late Bids:

Rejected Bids:

N/A – Bids Not
Required: Renewal

Submitted By:

Neilson D. McDonald
Director of Purchasing & Warehousing

School(s): District Wide

Requested By:

John Morris
Director of Secondary Programs

Department(s): District Wide

Recommended award, description of items and prices: (See attached)

T/C CODE: 2146

School Datebooks

Section I:

| Size: 8 ½" x 11" | | | | | | | | | |
|--|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| | No Color | | | 1 color | | | 2 color | | |
| | 100-1,000 | 1001-2000 | 2001-3000 | 100-1,000 | 1001-2000 | 2001-3000 | 100-1,000 | 1001-2000 | 2001-3000 |
| Standard Handbook Pages | \$ 2.14 | \$ 2.14 | \$ 2.14 | \$ 2.14 | \$ 2.14 | \$ 2.14 | \$ 2.14 | \$ 2.14 | \$ 2.14 |
| Custom Handbook Pages | \$.025 | \$.025 | \$.025 | \$.029 | \$.029 | \$.029 | \$.029 | \$.029 | \$.029 |
| <i>Pricing above is for a choice of non-custom, vendor offered cover.</i> | | | | | | | | | |
| Additional Requested Pricing – Custom Printing | | | | | | | | | |
| | No Color | | | 1 color | | | 2 color | | |
| Additional Custom Pages (See page 23 for examples) Base Price Per Page | \$.025 | | | \$.029 | | | \$.029 | | |
| Custom Front Cover | \$ 0 | | | \$.20 | | | \$.40 | | |
| Custom Back Cover | \$.20 | | | \$.20 | | | \$.20 | | |
| Add-On's | | | | | | | | | |
| Vinyl Pouch | | | | \$.25 | | | | | |
| Hall Pass Sheet | | | | \$.15 | | | | | |

Lead Time (calendar days/ARO): 45 Days
 Total Number of Standard Pages in the Planner: 128
 Minimum Order Quantity: 100

Section II:

| Size: 5 ½" x 8 ½" | | | | | | | | | |
|--|-----------------|-----------|-----------|----------------|-----------|-----------|----------------|-----------|-----------|
| | No Color | | | 1 color | | | 2 color | | |
| | 100-1,000 | 1001-2000 | 2001-3000 | 100-1,000 | 1001-2000 | 2001-3000 | 100-1,000 | 1001-2000 | 2001-3000 |
| Standard Handbook Pages | \$ 1.61 | \$ 1.61 | \$ 1.61 | \$ 1.61 | \$ 1.61 | \$ 1.61 | \$ 1.61 | \$ 1.61 | \$ 1.61 |
| Custom Handbook Pages | \$.025 | \$.025 | \$.025 | \$.029 | \$.029 | \$.029 | \$.029 | \$.029 | \$.029 |
| <i>Pricing above is for a choice of non-custom, vendor offered cover.</i> | | | | | | | | | |
| Additional Requested Pricing – Custom Printing | | | | | | | | | |
| | No Color | | | 1 color | | | 2 color | | |
| Additional Custom Pages (See page 23 for examples) Base Price Per Page | \$.025 | | | \$.029 | | | \$.029 | | |
| Custom Front Cover | \$ 0 | | | \$.20 | | | \$.40 | | |
| Custom Back Cover | \$.20 | | | \$.20 | | | \$.20 | | |
| Add-On's | | | | | | | | | |
| Vinyl Pouch | | | | \$.20 | | | | | |
| Hall Pass Sheet | | | | \$.15 | | | | | |

Lead Time (calendar days/ARO): 45 Days
 Total Number of Standard Pages in the Planner: 128
 Minimum Order Quantity: 100

Contact:
 Erica Connors
 (765) 807-0813
ericacconnors@schooldatebooks.com

Additional Information:
 ➤ Includes full-color reference pages in the back of planners.

Website: www.schooldatebooks.com