

Extended Essay Timeline: IB Class of 2024

The IB Extended Essay is an **independent** research project that results in a 3,000-4,000 word piece of formal scholarship. The process includes choosing a subject and topic from an IBDP course, conducting research, creating an annotated bibliography, developing a research question, creating an outline, writing the paper, revising and editing the paper, reflecting on the process throughout, and working with a supervisor.

Grade 11			
Date	Activity	Component Due	Agenda/Activity
January 9-13	Matching of supervisors	N/A	Students to be notified of EE supervisor will be via English/ATL class by 1/20.
January 18	EE Open Meeting #1: Room 112	N/A	Open meeting to address any EE component concerns.
January 27	Supervisor Meeting #1	4 annotated sources due	Students officially meet with EE supervisor, review/narrow topic, discuss preliminary RQ, review completed research. EE Supervisor to review/score 4 annotated sources.
February 22	EE Open Meeting #2: Room 112	N/A	Open meeting to address any EE component concerns.
February 24	Supervisor Meeting #2	4 annotated sources due (8 total)	Students meet with EE Supervisor to review progress, research, and solidify research question. EE Supervisor to review/score the next 4 annotated sources.
March 22	EE Open Meeting #3: Room 112	N/A	Open meeting to address any EE component concerns .
March 24	Supervisor Meeting #3	3-4 annotated sources due (10-12 total)	Students meet with EE Supervisor to review progress, research, and review/score the next 3-4 annotated sources. Furthermore, supervisors and students will discuss paper organization/outline and introduction.

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Grade 11			
Date	Activity	Component Due	Agenda/Activity
April 12	EE Open Meeting #4	N/A	Open meeting to address any EE component concerns; Outline; Reflection #1.
April 21	Supervisor Meeting #4	2-4 annotated sources due (12-16 total) Upload revised introduction onto Managebac by 11:55 pm	Students meet with EE Supervisor to review progress, research, and review/score the next 2-4 annotated sources. Furthermore, supervisors and students will discuss Introduction feedback, paper organization, depth and quality of research.
May 1	Reflection #1	Reflection #1 (150 words) due on Managebac under the Planning and Progress Tab by 11:55 pm	N/A
May 17	EE Open Meeting #4: Room 112 Last Meeting for this school year	N/A	Questions/Concerns – Research, writing, Supervisors; Timeline Overview for final paper; Expectations & Requirements Formatting.
May 19	Supervisor Meeting #5	Outline and Source Page review	Outline/source page review and feedback [5+ pages detailed outline with works cited page and parenthetical citations included]; Check introduction corrections.
May - August	Writing of Rough Draft	N/A	N/A

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Grade 12			
Date	Activity	Component Due	Agenda/Activity
September 4	EE Rough Draft Submission	Full Rough Draft (3,000-4,000 words) submitted on Managebac by 11:55 pm	A full, complete draft must be uploaded to Managebac; Two hardcopies for distribution to supervisors submitted to Rubin/Malcom-Baker.
September 15	Supervisor Meeting #6	N/A	Meet with your supervisor to review your draft -Advise for revision (structure, depth, content, research, sources, format, etc).
September - October	Revise and edit Rough Draft	N/A	Meet with supervisors as needed for additional assistance.
October 1	Reflection #2	Reflection # 2 (150 words) due on Managebac under the Planning and Progress Tab by 11:55 pm	N/A
November 6	EE FINAL Submission	Final EE (3500+ words) due on Managebac by 11:55 pm	N/A
By November 24	Supervisor meeting #7 and Reflection #3	Viva Voce Reflection # 3 (200 words) due on Managebac under the Planning and Progress Tab by 11:55 pm	Meet with supervisor for Viva Voce.